**Program Exclusion Request**

Complete every section of the form and submit a separate copy of this form for each degree program for which exclusion from the AACSB accreditation review is requested.

\* **Name of School**:

\* **Name and Title of Person Completing Form**:

\* **Full Title and Descriptive Information for Program for which Exclusion is being requested**:

**Bases for exclusion:**

Provide a brief, clear description of how the program satisfies the exclusion requirements, and include supporting evidence, such as the program’s curriculum online or in a catalog and other promotional collateral. The school should:

1. summarize the business content included in the degree curricula;
2. provide a calculation of the percentage of business content within the degree program;[[1]](#footnote-1)
3. describe how the degree is marketed and promoted as compared to the other business programs at the school;
4. explain the degree to which the business unit controls the operations of the program (e.g. program design, faculty hiring, learner selection and support, curriculum design, etc.).
1. The percentage of business content is calculated by dividing the maximum total number of business credits that can be taken in a degree (including electives) by the total number of credits required to earn the degree. For example, a 120-hour bachelor’s degree with 30 or more hours of business credits (25%) would normally be included in scope unless an exclusion request is granted by the appropriate AACSB committee. Additionally, a 36-hour master’s degree with 18 or more hours of business credits (50%) would normally be included in scope unless an exclusion request is granted by the appropriate AACSB committee.

ProgramExclusionRequestForm\_Bus\_20200728 [↑](#footnote-ref-1)