**PEER REVIEW PROCESS ROLES AND RESPONSIBILITIES FOR THE DEFERRAL ACCREDITATION VISIT**

If, during the initial accreditation review, the peer review team finds standard-related deficiencies that can be resolved within one year, the team will recommend a one-year deferral review. The peer review team identifies these deficiencies in the peer review team visit report and states the expectations for the deferral review.

**Host School**

* Once the deferral team and visit dates are determined, the school completes and submits a deferral report (60 days prior to the visit). The school’s report will include its response to the specific concerns cited by the peer review team.

**Deferral Peer Review Team**

* Thoroughly review the deferral report.
* Focus on issues noted in the decision letter from the accreditation committee chair. The original peer review team visit report may be referenced for further information relating to the issues detailed in the decision letter.
* Conduct an onsite visit to determine if the concerns raised in the initial accreditation visit have been satisfactorily addressed (typically, one-and-a-half-day onsite review).

**Accreditation Committee and Board of Directors**

* The deferral team is selected by the accreditation committee and normally includes one member from the original peer review team and one member from (or appointed by) the accreditation committee.
* Follows the process for committee review of the deferral review team report (same as that one outlined for peer review team recommendations).
* Accreditation committee concurrence with the deferral team to accredit or deny initial accreditation is forwarded to the AACSB board of directors for ratification.
* When the board of directors ratifies a recommendation for initial accreditation, the institution is accredited and joins the AACSB Accreditation Council, with a continuous improvement visit to occur in year five.
* The board of directors will send official notification to the institution, including a decision letter and accreditation certificate. AACSB does not publicize the names of institutions to which the Board denies accreditation.