

SAMPLE SCHEDULE FOR THE VIRTUAL CIR VISIT – BUSINESS & ACCOUNTING

This is a suggested schedule for a combined business and accounting Continuous Improvement Review visit under the 2020 business standards and 2018 accounting standards. Because of administrative differences among business schools, the participants and titles listed in this schedule may vary. The school should work with the peer review team chair to develop a coordinated schedule for the visit that meets the needs of the school and peer review team.

Time CT (Dallas)	Time ET (Tampa)	Time GMT+1 (London)	Event	Focus	Meeting Participants	Virtual Meeting Room Link	
Day One							
14:00	15:00	20:00	Peer Review Team Meeting– business and accounting teams separately and then together	Pre-meeting, discuss report, focus of the visit, any pressing matters	Peer Review Team		
15:00	16:00	21:00	Break				
15:15	16:15	21:15	Welcome meeting with school	Opening slide deck, focus of the visit, housekeeping items	PRT, Dean, Accounting Chair, Vice Deans and accreditation team, Advisory Board, Alumni, Corporate members		
16:00	17:00	22:00	Social Time	Virtual dinner, coffee, drinks, etc.	PRT, Dean, Accounting Chair, accreditation team, selected school individuals and various stakeholders		
Day Two							
Strategic Management and Innovation							
8:00	9:00	14:00	Strategic Management for business programs (concurrent session)	Strategic plan, mission, innovation, and societal impact as demonstrated in mission	President, Provost, Dean, Accounting Chair, Dean of faculty, Senior managers		
8:00	9:00	14:00	Strategic Management and Innovation for Accounting Academic Unit (concurrent session)	Strategic plan, mission, innovation, and impact as demonstrated in mission	Accounting Strategic Management Committee		
8:45	9:45	14:45	Break				
9:00	10:00	15:00	Resource Management	Physical, virtual, and financial resources Strategic initiatives and sources of funds	Financial Director (or similar positions), Dean, all PRT		
9:45	10:45	15:45	Break				
Strategic Management and Innovation cont. (Business) Accounting Unit Participants and Accounting Academic and Professional Engagement and Professional Interactions (Accounting)							
10:00	11:00	16:00	Faculty Management- business and accounting combined	Faculty development, deployment,	Department and Program Chairs, Dean		

				evaluation, and qualifications		
10:45	11:45	16:45	Break			
11:00	12:00	17:00	Faculty involvement – business team member (concurrent session)	Faculty governance, development, and evaluation	Representation of all business program faculty (senior, junior, adjunct, tenure, etc.)	
11:00	12:00	17:00	Faculty involvement – accounting team member (concurrent session)	Faculty governance, development, and evaluation	Representation of all accounting program faculty (senior, junior, adjunct, tenure, etc.)	
11:00	12:00	17:00	Professional staff and administrative support staff involvement-business and accounting representatives (concurrent session)	Professional and support staff duties, responsibilities, and engagement	Select representation of professional staff and administrative support staff	
11:45	12:45	17:45	Extended Break			
Learner Success (Business); Learning and Teaching (Accounting)						
12:30	13:30	18:30	Assurance of Learning (AoL) and curriculum management – business team member (concurrent session)	Systematic and continuous improvement, management of curriculum, emerging technologies	AoL Committee, Curriculum Committee	
12:30	13:30	18:30	AoL and curriculum management – accounting team member (concurrent session)	Systematic and continuous improvement, management of curriculum, emerging technologies	Key staff/faculty involved with AoL and curriculum management in accounting programs	
12:30	13:30	18:30	Teaching effectiveness and impact – business and accounting representatives (concurrent session)	Teaching effectiveness, faculty staying current, diverse perspectives, impact through learner success	Faculty, professional staff, administrative support staff and department/program chairs, associate deans	
13:15	14:15	19:15	Day Two wrap up	Discuss Day 2 findings, plan for Day 3 meetings	PRT, Dean, Accounting Chair, Vice Deans, and accreditation team	
13:45	14:45	19:45	Writing Report		PRT Team	
Day Three						
8:00	9:00	14:00	(Optional) Executive Education – business and accounting combined	Quality of executed and the impact on degree programs	Director of Executive Education (and/or faculty)	
8:45	9:45	14:45	Break			
9:00	10:00	15:00	Undergraduate learners-business and accounting (concurrent session)	Learner progression, engagement, emerging technologies	Selected undergraduate learners	
9:00	10:00	15:00	Postgraduate learners-business and accounting if applicable (concurrent session)	Learner progression, engagement, emerging technologies	Selected postgraduate learners	
9:45	10:45	15:45	Break			

SAMPLE SCHEDULE FOR THE VIRTUAL CIR VISIT – BUSINESS & ACCOUNTING

<i>Thought Leadership, Engagement, and Societal Impact (Business); Strategic Management and Innovation (Accounting)</i>							
10:00	11:00	16:00	Research, Engagement, Societal Impact-combined	Intellectual contributions, impact, and alignment with mission, societal impact	Director of research and research committee and/or research active scholars; dean		
10:45	11:45	16:45	Diversity & Inclusion Initiatives-combined	D&I strategy and advancement of D&I consistent with mission	Individuals Responsible for D&I initiatives		
11:15	12:15	17:15	Break				
11:30	12:30	17:30	Previous concerns/consultative feedback – Business (concurrent session)	Standard-related concerns from previous review, consultative feedback on a topic/challenge selected by the school	Dean and related professional staff/faculty		
11:30	12:30	17:30	Previous concerns/consultative feedback – accounting (concurrent session)	Standard-related concerns from previous review, consultative feedback on a topic/challenge selected by the school	Accounting Chair and related professional staff/faculty		
12:00	13:00	18:00	Break and PRT Meet				
12:30	13:30	18:30	Day 3 Wrap Up	Discuss Day 3 findings, plan for meeting with president and provost	PRT, Dean, Accounting Chair, Vice Deans, and accreditation team		
13:00	14:00	19:00	Writing report		Peer Review Team		
Day Four							
08:00	09:00	14:00	PRT Meeting if needed	Writing report, discuss findings prior to exit meeting	PRT		
08:30	09:30	14:30	Exit Meeting	Review of draft report and recommendations	Dean, Accounting Chair, Associate/Assistant/Vice Deans (optional)		
09:00	10:00	15:00	Break				
09:15	10:15	15:15	Meeting with President and Provost	Exit meeting	PRT, President, Provost, Dean, Accounting Chair		
Visit Concludes							

