

## SAMPLE INITIAL ACCREDITATION VISIT SCHEDULE - ACCOUNTING

Day One		Team
17:30	Peer Review Team meeting at hotel	PRT
19:30	Dinner with Leadership Team/Accreditation Team	Advisory Board Members, Community Leaders, and selected Accounting faculty members
Day Two		Team
7:30	Breakfast and campus tour	Accounting Academic Unit Chair and Accreditation Coordinator
8:30	Introduction to school/accounting unit staff, overview of base room	Dean, Accounting Academic Unit Chair
<b>Strategic Management and Innovation:</b>		
9:00	Accounting strategy and planning	Dean, Vice Deans, Accounting Academic Unit Chair
9:45	Intellectual contributions and impact	Research Committee
10:30	Break	
<b>Accounting Learning and Teaching:</b>		
10:45	Undergraduate and graduate curricula management	Curriculum/AoL Committee (accounting representatives)
11:30	Assurance of Learning	Assurance of learning/Assessment committee and coordinators (college and accounting representatives)
12:15	Break	
12:30	Student support and advising	Assistant Deans, and Director of the Academic Success Center
	Accounting faculty development (faculty technology agility and accounting knowledge)	Accounting Academic Unit Chair, Assistant Dean, and Information Systems Specialist (or equivalent)
	Internships and career preparation	Accounting Internship Coordinator Career Planning and Placement Director
13:15	Working lunch	
14:15	Technology and innovation in the curriculum	Dean, Learning & Teaching, Accounting Academic Unit Chair, Accounting faculty
<b>Accounting Unit Participants</b>		
15:00	Tenure & Promotion	School Committee and Accounting Representatives

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16:00	Peer Review Team meeting	
17:00	Depart to hotel	
18:00	Dinner	
<b>Day Three</b>		<b>Team</b>
7:30	Breakfast	Accounting Academic Unit Chair and Accreditation Coordinator
<b>Accounting Unit Participants and Academic and Professional Engagement</b>		
8:30	Accounting student organizations	Beta Alpha Psi & Accounting Society
9:15	Presentation on engaging with industry for student learning outcomes	Dean, Accounting Academic Unit Chair, Dean-Learning & Teaching, Professional Development Coordinator, Program Director and other selected staff
11:30	Lunch with undergraduate learners	Selected students
	Lunch with graduate learners	Selected students
13:00	Meet with Accounting Department tenured faculty	Accounting Unit Tenured Faculty
13:45	Accounting Department nontenured faculty	Instructors, Adjunct Instructors, and Visiting Assistant Professor
14:30	Meet with Accounting Academic Unit Chair	Accounting Academic Unit Chair
15:00	Time for Peer Review Team to work on report	
17:00	<i>Depart off-site campus for hotel; PRT dinner alone at hotel</i>	
<b>Day Four</b>		<b>Team</b>
7:30	Peer Review Team breakfast at hotel	PRT Members
8:30	Debrief with Dean, Vice Deans, Department Chair	Dean, Vice Deans, and Accounting Academic Unit Chair
9:30	Exit Interview with President and Provost	President and Provost (or Chancellor and Vice Chancellor)
10:30 AM	Return to hotel for departure	